

MARKET LAVINGTON PARISH COUNCIL

Clerk: Mrs Carol Hackett, 23 Orchard Close, West Ashton. Wiltshire. BA14 6AU.

Tel: 01225 760372 or Email: clerk@marketlavingtonparishcouncil.gov.uk

VAT Registration Number: 296 9715 35 / Email: www.marketlavingtonparishcouncil.gov.uk

Meeting of the Highways, Recreation, Amenity and Footpaths (HRAF) Committee to be held on

Tuesday 28th November 2023, at 7.15 pm in the Old School

Carol Hackett

Carol Hackett - Parish Clerk

	AGENDA ITEM
23/24-148	Apologies for Absence To receive apologies for absence and consider reasons for non-attendance
23/24-149	Declarations of Interest and Dispensations to Participate a) To receive declarations of interest in respect of matters contained in this agenda b) To receive any dispensation requests received
23/24-150	Minutes of Council Committee meeting To confirm as a correct record the minutes of the HRAF committee meeting held on the 27th June 2023
23/24-151	Adjournment for Public Participation (maximum of 5 minutes) Opportunity for members to hear questions or comments sent in by the public, or for public participation
23/24-152	Update on actions agreed at last or previous meetings a) Pavilion Fire Risk assessment – To receive copy of completed assessment from Cllr Davis b) To receive any other updates
23/24-153	General HRAF Matters a) Elisha Field usage by Football Club – Review information received from Football Club, and agree action b) Road safety and highway infrastructure through the village - Review the proposals that are currently in progress, and consider if any additional highway infrastructure might be appropriate c) Footpaths – Review any outstanding issues, and consider any new matters
23/24-154	Wicksteed Play Area Inspection Reports Review reports for Broadwell and Elisha Field Play Areas and consider if any action needs to be taken
23/24-155	Highways, Recreation, Amenity & footpaths Budget a) Review spending for this financial year b) Consider draft budget for next financial year, to include: i. Reviewing hiring charges for Elisha Field / Pavilion ii. Review utility usage and supply iii. Footpath/Amenity land contract - Consider quotes received, and discuss amended specification iv. Elisha Field grass cutting contract – Consider quotes received, and discuss amended specification v. Handyman Contractor – Consider increase in hourly rate c) Consider business plan for next financial year, including what projects to progress with

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23/24-156	Market Lavington Emergency Plan Annual review to ensure information up to date
23/24-157	Other HRAF Committee business Opportunity for individual Councillors / Clerk to bring any matter not on the agenda to the Committees attention – for information
23/24-158	Date of next Meeting To be agreed as necessary
23/24-159	Closure of meeting